

May 17, 2016

To: **Employers Participating In MBA Health Insurance Plans**

Re: **Medicare Part D CMS Annual Report**

The Centers for Medicare and Medicaid Services (CMS) requires all employers to annually file a report that indicates whether the prescription drug plans are “Creditable” or “Noncreditable.” As of 4/1/16, all MBA health plans meet the definition of “Creditable” for the purpose of this report.

The report must be filed within 60 days for our renewal date of 4/1/16. The deadline to file the report for MBA participants is 5/31/16. This form must be completed and submitted electronically to CMS, there is no other way to submit the report. The employer must file the report. The MBA and AKT Benefit Advisors, cannot file this report for you. The report is short and simple and will take only a few minutes to complete.

To submit your report, [click here](#) (wait a few seconds for page to load).

Follow steps below.

- 1) Name of Entity is your law firm, not Multnomah Bar Association.
- 2) Use your firm's Tax ID number, Address and Phone Number.
- 3) Enter your street address and phone number.
- 4) Under Coverage Type, select “GROUP HEALTH PLAN Employer Sponsored Plan.”
- 5) Check the box “All Options Offered Are Creditable.”
- 6) Plan year beginning date. 4/1/2015
- 7) Plan year ending date. 3/31/2016
- 8) Number of individuals who are Medicare eligible to be covered under employer plan
- 9) Number of Medicare eligible individuals who will be covered under an employer group retiree plan (this would be 0)
- 10) Date of Annual Creditable Coverage Notice. 10/1/15.
- 11) Has the status of the plans changed? No.
- 12) Name of the individual authorized to complete the report
- 13) Date completed
- 14) Review and submit

If you have any questions about this report, please call our office at 503-716-9328.

AKT Benefit Advisors LP
Plan Administrator
MBA Group Insurance Plan and Trust